

VISITOR PROTOCOL GUIDE

Manufacturing Sites | GM North America

Here at GM, safety – both for our employees, customers and visitors – is our number one priority. Please take the time to review the below general guidelines for visiting our manufacturing sites, and defer to your on-site host for any additional protocols.



Dress Code / Shoe Requirements

- No skirts, dresses.
- For stamping, casting and body shops: pants must cover the entire leg, including the ankle.
- In some sites, jewelry – including rings, watches, etc. – may be prohibited.
- Long hair should be tied back. In some sites, hair covers may be required.
- Feet must be fully enclosed: closed heel, closed toe, closed top.
- No heels higher than 1"
- Shoe tops must have a substantial upper covering entire foot – leather is preferred.
- For casting sites: shoes must meet all above requirements and must have a steel toe.
- Paint Shops: no silicon wristbands, rings, or other ornamentation allowed.
- Paint Shops: protective suits/coats/hair coverings/foot coverings will be provided.
- Electronics sites: Static reducers for footwear must be worn.

Safety protocols

- All visitors will be required to wear appropriate PPE, including:
 - Safety glasses required on plant floor
 - Ring / belt protectors required in all assembly plants and marked areas
 - Hardhats / bump caps required in marked areas
 - Kevlar sleeves required in body shops and other marked areas
 - Ear protection required in marked areas
- Pedestrians must remain in clearly marked walkways and abide by all signage (stop, yield, etc.).
- Pedestrians must yield to vehicle traffic and make clear eye contact with drivers before proceeding.
- Pedestrians may only cross the assembly line at marked points.
- No walking and talking on cell phones or other devices.
- No wheelchairs, walkers, canes or crutches are allowed on the plant floor.

Other Guidelines

- Firearms, explosives and other weapons are prohibited at all sites.
- Drugs of any kind are prohibited at all sites.
- Alcohol is prohibited at all sites.
- No photos or videos may be taken at GM locations except by GM personnel.

This is a guideline only. Protocols may vary by site, and please follow all protocols and posted requirements during all site visits.